THE CORPORATION OF THE CITY OF STRATFORD

COMMUNITY SERVICES DEPARTMENT, TRANSIT DIVISION

TENDER REFERENCE: T14 - 08

SUPPLY AND DELIVER QTY. 2 – 40', 102" WIDE, LOW FLOOR TRANSIT BUSES

CLOSING DATE: 2:00:00 p.m., Wednesday, August 27, 2014

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INSTRUCTIONS TO BIDDERS

1. Sealed bids must clearly identify the Bidder's Name and Company in the return address detail and be marked Supply and Deliver 40', 102" Wide Low Floor Transit Buses, Community Services Department, Transit Division" addressed to: City of Stratford, City Hall, ATT: Purchasing Department BID#: T14 - 08, P. O. Box 818, 1 Wellington Street, Stratford, Ontario, N5A 6W1 will be received up to: 2:00:00 p.m., Local Time, Wednesday, August 27, 2014 and opened publicly at the same location at: 2:15:00 p.m., Local Time, Wednesday, August 27, 2014

2. Each bid shall contain the full name of the party or parties bidding and the signature of the parties bidding shall be in their respective handwriting.

3. Bids must be submitted on the forms provided. At the bid opening, Bid submissions that do not have the Bid number and project description on the outside of the envelop shall be opened and placed with the appropriate Bid.

4. The intent of this project is to supply the necessary labour, materials, equipment and services required to supply and deliver two transit buses as per attached General Conditions, and Specifications and as directed by Mr. Jim Bryson[1] at 519-271-0250 ext. 247.

5. All submissions shall indicate separately, Harmonized Sales Tax (H.S.T.). It is the responsibility of the bidder to verify with the Customs and Excise Branch of Canada Customs and Revenue Agency any rulings for payment of tax or tax exemptions. Prices quoted shall be in Canadian funds inclusive of customs, duty and freight and F.O.B. job site, Stratford, Ontario.

6. Prices quoted are to remain firm for acceptance for a period of ninety (90) days after closing date unless otherwise stated herein.

7. The bidder warrants that any goods, materials, articles or equipment to be supplied under or pursuant to any official order or contract based on this Bid, that is or are to be made or used for a particular purpose, will be fit and suitable for that purpose.

[1] jbryson@stratfordcanada.ca

8. The vehicles and all the equipment furnished under this Contract shall be new and of the latest design, in the manufacturer's current year being offered. Accessories not specifically mentioned, but necessary to furnish a complete unit shall also be included and conform to the best practice in quality of material and workmanship.

9. The buses shall be delivered by the date specified by the supplier. The supplier whose Bid is accepted shall be required to maintain the delivery date or the order may be cancelled at the option of The Corporation of the City of Stratford.

10. The buses shall be delivered by the supplier to the site designated by the City, however, mileage incurred will not form part of the warranty period. The buses shall be delivered with all licensing and registration work completed as required by the Province of Ontario.

11. The manufacturer's warranties shall be provided or clearly stated. The manufacturer's brochures, specifications, drawings, illustrations, photographs and descriptive materials of the equipment tendered shall be attached to each tender.

12. This document is subject to the Ontario Governments' Canadian Content Policy for the procurement of transit vehicles, attached as Schedule A to this document. Under the terms of this policy, unless the transit vehicles are exempt from this requirement or this requirement is waived in accordance with the policy, only submissions with a minimum 25% Canadian Content, determined in accordance with the policy, may be considered for evaluation. Where the transit vehicles are exempt or a waiver has been provided, the policy provides that the submission with the highest percentage of Canadian content, as determined in accordance with the policy, will be given 5% price preference in the evaluation of submissions for any transit vehicle(s). The 5% price preference will be applied for evaluation purposes only, and will not represent an effective reduction in the price submitted by the manufacturer.

13. A Canadian Content Declaration and Consent Form is included in this document and must be completed in full and submitted with the tender in order for the tender to be considered. When the form is not included, the bid will be disqualified.

14. The bidder shall be allowed seven (7) calendar days from the date of the notification of acceptance to either provide all required documents to the department issuing the bid and in turn they will create a purchase order to authorize the work.

Or to execute and return the contract along with all required documents to the Designated Official. The executed contract will then be signed by the Corporation and a copy will be returned to the contractor.
The City, at its sole discretion, will determine the best method to use under the circumstances.

15. Time shall in all respects be of the essence hereof provided that the time for doing or completing or any matter provided for herein may be extended or abridged by an agreement in writing signed by the parties hereto.

16. Unless otherwise stipulated in writing, the terms of payment shall be net thirty (30) days from date of receipt of the invoice or net thirty (30) days from acceptance of goods, whichever is later. Invoices shall be forwarded to City of Stratford, Accounts Payable[2] for processing.

17. No addendum(s) will be issued within 48 hours prior to bid closing. All addendum(s) become part of the quotation documents and must be acknowledged and/or submitted as instructed with the bid. All addendum(s) will be posted on the City of Stratford website; Bid Opportunities[3]. It is the Bidder's sole responsibility to check the website for addendum(s) prior to submitting their bid. Any bid received without addendum(s) acknowledged and/or submitted as instructed will be rejected.

18. No bid will be accepted from any Bidder inclusive of its subcontractor(s), which has a claim or instituted a legal proceeding or has threatened a claim or instituted a legal proceeding against The Corporation or against whom the Corporation has a claim or instituted a legal proceeding with respect to any previous contract, without prior approval by Council.

19. The lowest or any compliant Bid will not necessarily be accepted. The Corporation of the City of Stratford reserves the right to accept or reject any or all bids, to award the contract to other than the bidder submitting the lowest bid, or on a split-order basis, lump-sum or individual-item basis, or such combination as shall best serve the interests of the City. The award is not based solely on price but on a combination of past performance, with the City of Stratford, if applicable, satisfactory reference checks and price.

20. Instances where a bid shall be rejected as unacceptable are:
Incomplete bids (all items put to tender are not bid).
Bids are not properly signed and dated.

[2] accountspayable@stratfordcanada.ca
[3] https://www.stratfordcanada.ca/en/insidecityhall/bidopportunities.asp

Bids offered or received after the specified closing time.*
Bids that contain restrictions placed on the goods or services, by the vendor.
Bids completed in pencil, rather than typed or written in ink.
Bids withdrawn by the vendor or his agent.**
Bids completed on forms other than those supplied by The Corporation of the City of Stratford.
Bids submitted without the required documentation attached or completed, bonding, etc.
Bids that do not include samples (if requested).

*Bids received after the designated closing time and date specified, will be returned to the vendor unopened.
** Request for withdrawal of a bid shall be allowed if the request is made before the closing time. Requests must be directed to the Manager of Financial Services by a Senior Official of the company with a signed withdrawal confirming the details. Telephone requests will not be considered. The withdrawal of the bid does not disqualify a bidder from submitting another bid on the same contract.
No facsimile or email bids accepted.

GENERAL TERMS AND CONDITIONS

1. EXTENT:
   The Contractor shall be liable for all costs of doing the work, including labour, benefits, equipment, operating materials and taxes.

2. TENDER DEPOSIT(S)/PERFORMANCE BOND(S)/INSURANCE:
   If required elsewhere in this document, the Contractor shall provide Tender/Quotation Deposits and/or Performance Bonding and Liability Insurance from financial institutions licensed to carry on operations in the Province of Ontario, Canada.

3. INSURANCE:
   Before commencement of the work the Contractor must furnish to The Corporation of the City of Stratford, a Certificate of Insurance[4] detailing such coverage as provided under the Commercial General Liability policy, Non Owned Automobile Liability policy and Standard Owners Automobile Liability policy, Coverage shall be effected by such Insurer(s) licensed in the Province of Ontario, Canada, and/or acceptable to The Corporation of the City of Stratford.

   The Commercial General Liability shall be on an "Occurrence basis". "Claims Made" and/or Comprehensive General Liability policies are not acceptable unless approved in writing by the Manager of Financial Services.

   The policies will not be altered to the detriment of the City, cancelled or allowed to lapse without giving 30 days written notice to The Corporation of the City of Stratford and shall remain in force from Contract execution to the end of the Warranty period.

   The Corporation of the City of Stratford must be included as Additional Insured with respect to the Commercial General Liability policy.

   If the Certificate of Insurance is provided in a non-original form (e.g. a facsimile, photocopy or scanned electronic copy), the Bidder acknowledges and agrees that the City is fully entitled to treat any such Certificate as an original and that the Bidder will be responsible for the accuracy and validity of the information contained therein.

[4] https://www.stratfordcanada.ca/en/insidecityhall/resources/certificate_of_insurance.pdf

The Contractor shall indemnify and hold harmless the Corporation of the City of Stratford, it officers and employees from and against any and all liabilities, claims, demands, loss, cost, damages, actions, suits or other proceedings by whomsoever made, directly or indirectly arising out of the project attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property caused by acts or omissions of the Contractor, its officers, agents, servants, employees, customers, invitees or licensees, or occurring in or on the premises or any part thereof and, as a result of activities under this contract.

Mandatory Coverage:

(i) Commercial General Liability (IBC 2100 or its Equivalency)
Shall include the Owner, its employees and Consultants as Insureds. The Corporation of the City of Stratford and such other entities as directed shall be added as additional Insureds. Minimum acceptable limits are $2,000,000 per Occurrence.

The Commercial General Liability policy must include "Blanket Contractual Liability" and "Cross Liability" endorsements.

Maximum Property Damage/Bodily Injury Deductible $2,500 for which The Contractor assumes full responsibility.

(ii) Non Owned Automobile Liability Policy
Minimum Limits of Liability $2,000,000 and coverage must be extended to include vehicles hired under Contract.

(iii) Standard Owners Automobile Liability Policy
Minimum Limits of Liability $2,000,000

(iv) The Corporation of the City of Stratford may require coverage for other hazards as required on a project basis.

(v) The Corporation of the City of Stratford reserves the right to modify the insurance requirements as deemed suitable.

4. WORKPLACE SAFETY & INSURANCE BOARD:
The successful bidder shall furnish a WSIB Clearance Certificate indicating their WSIB firm number, account number and that their account is in good standing. This certificate must be furnished prior to commencement of work, and shall provide additional certificates prior to the expiry date of the certificate on file during the term of the contract to ensure their WSIB account in good standing throughout the contract term.

5. OWNER'S RESPONSIBILTY:
   The Owner shall indemnify and hold harmless the Contractor, his agents and employees from and against claims, demands, losses, costs, damages, actions, suits or proceeding arising out of the Contractor's performance of the Contract which are attributable to a lack of or defect in title or an alleged lack of or defect in title to the Place of Work.

6. PATENTS AND COPYRIGHTS:
   The Contractor shall indemnify and save harmless the Corporation from all and every claim for damages, royalties or fees for the infringement of any patented invention, trademark or copyright occasioned by him in connection with work done or material furnished by him under this Contract.

7. HEALTH & SAFETY:
   .1 The classification of Contractors and Sub-Contractors in the City of Stratford Health and Safety Policies and Procedures Manual is external to the City of Stratford and includes all those individuals or organizations working on a contract for the City of Stratford. The health and safety responsibilities attached to this classification include the following:

   - Demonstrate the establishment and maintenance of health and safety program, with objectives and standards and will provide qualified workers and meet all applicable legislation as well as City of Stratford Health and Safety Policies and Procedures.
   - Are held accountable for their health and safety performance.
   - Ensure the workers in their employ are aware of the hazardous substances that may be in use at the workplace and wear the appropriate personal protective equipment required for the area.

   Proof of the above may be required by the City at any time from tendering to project completion.

   Unless otherwise stated, successful bidder, for the purposes of the Ontario Occupational Health and Safety Act, shall be designated as the Constructor for this project and shall assume all of the responsibilities of the Constructor as set out in that Act and its regulations. The following shall apply notwithstanding that the successful bidder has been referred to as the 'Constructor' in this and any other related document.

   - The Constructor acknowledges that he has read and understood the Occupational Health and Safety Act together with the City of Stratford's Health and Safety Policies and Procedures.

- The Contractor covenants and agrees to observe strictly and faithfully the provisions of the Occupational Health and Safety Act and all regulations and rules circulated thereunder together with the Constructor's Health and Safety Policies and Procedures.
- The Constructor agrees to indemnify and save the City of Stratford harmless for damages or fines arising from any breach or breaches of the said Occupational Health and Safety Act and applicable legislation.
- The Constructor agrees to assume full responsibility for the enforcement of the Occupational Health and Safety Act and applicable regulations, their Health and Safety Policies and Procedures and to ensure compliance.
- The Constructor agrees to have a competent supervisor on site at all times when work is in progress, and that this supervisor enforces safe work practices.
- The Constructor further acknowledges and agrees that any breach or breaches of the Occupational Health and Safety Act and/or applicable regulations and their own Health & Safety Policies and Procedures whether by the Constructor or any of its subcontractors may result in the Constructor and/or sub-contractor being removed from the site and in the immediate termination of this contract herein and the forfeiture of all sums owing to the Constructor by the City of Stratford.
- The Constructor shall allow access to the work site on demand to representatives of the City of Stratford to inspect work sites.
- The Constructor agrees that any damages or fines that may be assessed against the City of Stratford by reason of a breach or breaches of the Occupational Health and Safety Act by the Constructor or any of its sub-contractors will entitle the City of Stratford to set-off the damages so assessed against any monies that the City of Stratford may from time to time owe the Constructor under this contract or under any other contract whatsoever.
- Where any portion of the work or services in this Contract is contracted to a sub-contractor, the Constructor agrees that the provisions of this section will apply to the sub-contractor and the Constructor will enforce said provisions.
- Where hazardous materials, physical agents and/or designated substances are used in the performance of the required work, the successful bidder shall ensure that the requirements of the Ontario Occupational Health & Safety Act and associated regulations are complied with.
- The City of Stratford reserves the right to cancel any contract for non-compliance with the terms set out herein, health and safety regulations, the Environmental Protection Act, associated regulations and other applicable legislation.

- The City of Stratford may consider previous OHSA violations as grounds for rejection and the City of Stratford may terminate any contract arising from this document if the Bidder is continuously in violation of OHSA requirements.

.2 All work performed under this Contract must be carried out in accordance with the terms and conditions of the Occupational Health & Safety Act and its Regulations, the Environmental Protection Act, the Highway Traffic Act and all other applicable Acts, Regulations, or By-Laws governing the work to be performed. Violations of any such legislation may result in a termination of this agreement.

The City of Stratford – Health & Safety Manual[5] details the minimum standards for Health & Safety Best Practices. Especially Note Policy 4, Page 9; Contractors & Subcontractors Responsibilities and Duties as well as Policy 21, Contract Administration.

NOTE: Each successful contractor MUST comply with the City of Stratford's Contractor Health and Safety Program and provide all required documents as noted in that program or requested by the City Representative.

8. COMPLIANCE WITH AODA ACCESSIBIITY STANDARDS:
The Bidder shall comply with applicable Regulations of the *Accessibility for Ontarians with Disabilities Act, 2005 (the AODA)*, with regard to the provision of the provision of its goods or services contemplated herein, specifically:

- Ontario Regulation 429/07: *Accessibility Standards for Customer Service*,
- Ontario Regulation 191/11: *Integrated Accessibility Standards*

The Bidder shall ensure that any employees, agents, volunteers, or others for whom it is at law responsible and who are involved in providing goods and services to the City of Stratford receive training as required by these regulations.

The Bidder acknowledges that pursuant to the AODA, the City of Stratford must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services. Please review The City's Accessibility Plan[6].

[5] https://www.stratfordcanada.ca/en/insidecityhall/resources/Health_and_Safety_Program_Manual_-_June_25_2013.pdf

[6] https://www.stratfordcanada.ca/en/insidecityhall/resources/accessiblestandardsforcustomerservicepolicymanual.pdf

The Bidder further acknowledges that any documents it produces for the City of Stratford which may be posted to the City website or otherwise be published shall be prepared in accordance with City Guideline for Accessible Documents, which is available from the Clerk's Office, and shall be error-free when checked using the Microsoft Word 2010 or later Accessibility Checker.

9. MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA):
   In accordance with the Municipal Freedom of Information and Protection of Privacy Act, this is to advise that the personal information Bidders provide is being collected under authority of the Municipal Act and will be used exclusively in the selection process. All bids submitted become the property of The Corporation of the City of Stratford. Because of MFIPPA, Bidders are reminded to identify in their bid material any specific scientific, technical, commercial, proprietary, or similar confidential information, the disclosure of which could cause them injury. Complete bids are not to be identified as confidential.

10. CONFIDENTIALITY
    All requirements and information obtained by the Bidder in connection with the bid are the property of the municipality and its, Agencies, Boards and Commissions, and must be treated as confidential and not used for any purpose other than for replying to this bid and for the fulfillment of any contract.

11. ACCEPTANCE OF SURFACES:
    It is the Contractors' responsibility to examine the work of other trades on which the work of any section depends and report to the Department tendering, in writing, any unsatisfactory site conditions or defects affecting the work. Commencement of work will imply acceptance of the surface.

12. PERMITS, LICENSES AND REGULATIONS:
    The Bidder shall apply and pay for all necessary permits and licenses, approvals and consents required for the execution of the work. The Bidder shall give all necessary notices and pay all fees required by law and comply with all laws, by-laws, rules, regulations, and requirements relating to the work and to the preservation of public health. The Bidder shall be responsible for the safety of all workers and equipment on the site in accordance with all applicable safety legislation passed by Federal, Provincial and Local Authorities governing construction safety.

13. AUTHORITY TO CHANGE:
    No changes shall be made from this document without the approval of the Department tendering. Staff does not have the authority to request changes.

14. INSPECTION AND TESTING:
    The Owner and/or its' representative shall at all times have access to the work, whether it is the preparation or progress, and the general contractor shall provide proper facilities for such access and inspection.

15. PROTECTION OF PROPERTY:
    2. The Contractor will be responsible for any damage that may occur relative to the execution of all operations arising from this Contract. Any damage done to the City's or surrounding property must be made good to the satisfaction of The Corporation of the City of Stratford.
    3. The Contractor will supply adequate and competent flagmen to control traffic, if required, during the project.
    4. The Contractor shall maintain adequate fire protection at the site, portable fire extinguishers, etc., to the satisfaction of the City Department tendering and The Corporation of the City of Stratford.
    5. Temporary safeguards and protection shall be provided to adequately guard against injuries to the public, particularly children and workmen by accidents around and adjacent to the project.

16. DELAY IN PROJECT:
    All damage, loss, expense and delay incurred or experienced by the Contractor in the execution of the work, by reason of unanticipated difficulties, shall be borne by the Contractor and shall not be the subject of a claim for additional compensation.

17. TERMINATION:
    The Corporation of the City of Stratford reserves the right to cancel this agreement upon any violation of this agreement or the quality of work and/or performance of equipment.

18. ASSIGNMENT:
    The Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this contract or his/her right, title or interest therein, or his power to execute such contract, to any other person, company or corporation, without the previous consent, in writing, of the Corporation's officials, which consent shall not be unreasonably withheld.

19. TAKING THE WORK OUT OF THE CONTRACTOR'S HAND:
Where the Contractor becomes bankrupt or insolvent, delays commencing or diligently executing the Work, abandons the Work or has otherwise failed to perform any of the provisions of the Contract, the City may, without previous notice and without process or suit at law, take the work out of the hands of the Contractor and have it completed by whatever means are considered necessary. In addition to any other remedy available in law or equity, the City may use all monies due on the Contract to correct or complete the work.

20. NO ADDITIONAL PAYMENT FOR INCREASED COSTS:
The amount payable to the Contactor under the contract will not be increased or decreased by reason of any increase or decrease in the cost of the work brought about by any increase or decrease in the cost of plant, equipment, labour, materials, or the wage rates set out and prescribed herein.

SPECIFICATIONS

The vehicles described in this document are heavy-duty, urban transit buses designed for use under typical conditions found in Canadian urban environments. The buses should have a minimum proven life expectancy of 15 years under normal operating conditions in the Canadian environment and Stratford specifically. In addition, the vehicles should have a proven track record within either the Canadian context, or on a broader global scale of similar operating conditions.

All materials used must meet the requirements of the Canadian Motor Vehicle Safety Standards (CMVSS).

MINIMUM SPECIFICATIONS

The following is a list of the City's minimum requirements. Please respond either "YES", "NO" or provide your specifications.

SPECIFICATIONS	CONFIRM		COMMENTS
ENGINE:			
CUMMINS DIESEL ISL 28O HP WITH PARTICULATE TRAP FILTER	Yes	No	Specify:
ELECTRONICALLY CONTROLLED	Yes	No	Specify:
DATA READER PORTS ACCESSIBLE FRONT AND REAR	Yes	No	Specify:
DELCO ALTERNATOR	Yes	No	Specify:
ELECTRIC ENGINE COOLING FANS	Yes	No	Specify:
THERMOSTATICALLY CONTROLLED ELECTRIC ENGINE COOLING FANS	Yes	No	Specify:
BELT GUARD FOR ALL BELT DRIVEN COMPONENTS	Yes	No	Specify:
VERTICAL ENGINE EXHAUST – TAIL PIPE OUTLET TO BE LOCATED AT ROOF LEVEL, LEFT REAR CORNER OF COACH	Yes	No	Specify:
DONALDSON AIR FILTER TO BE DRY TYPE WITH RESTRICTION INDICATOR	Yes	No	Specify:
FULL ENGINE PROTECTION SHUT DOWN SYSTEM WITH OVERRIDE	Yes	No	Specify:
A STARTER INTERLOCK SYSTEM TO BE PROVIDED	Yes	No	Specify:
ACCELERATOR PEDAL TO BE WILLIAMS CONTROL WM-526 SERIES	Yes	No	Specify:
ENGINE TO BE EQUIPPED WITH A HIGH IDLE FEATURE	Yes	No	Specify:

ENGINE SUPPLIER TO PROVIDE MINIMUM EIGHT HOURS IN HOUSE TRAINING	Yes	No	Specify:
TRANSMISSION:			
Z. F.	Yes	No	Specify:
INTEGRAL RETARDER CONTROLLED BY THROTTLE AND BRAKE APPLICATION AND IN PROGRAMMABLE STAGES	Yes	No	Specify:
RETARDING DEVICE ISOLATE SWITCH TO BE LOCATED OUTSIDE OF THE DRIVERS COMPARTMENT AREA	Yes	No	Specify:
TRANSMISSION TO BE SUPPLIED WITH SYNTHETIC OIL	Yes	No	Specify:
AXLES:			
FRONT AXLE TO BE: ZF MODEL RL-85 WITH KNORR DISC BRAKES	Yes	No	Specify:
REAR AXLE TO BE: ZF MODEL AV-132	Yes	No	Specify:
AXLES TO BE LUBRICATED WITH SYNTHETIC OILS WHERE POSSIBLE	Yes	No	Specify:
REAR AXLE TO BE COMPATABLE WITH STATED TRANSMISSION	Yes	No	Specify:
STEERING:			
TRW TAS85 STEERING BOX OR EQUIVALENT	Yes	No	Specify:
STEERING COLUMN TO BE TILT AND TELESCOPIC TYPE MODEL DOUGLAS 929	Yes	No	Specify:
TIRES:			
TIRES SUPPLIED BY STRATFORD TRANSIT (BRIDGESTONE LEASE)	Yes	No	Specify:

WHEELS:			
WHITE STEEL HUB MOUNT 22.5 x 8.5	Yes	No	Specify:
PROVIDE 2 SPARE WHEELS	Yes	No	Specify:
SUSPENSION:			
FULL AIR SUSPENSION WITH KNEELING CAPABILITIES ON FRONT AXLE	Yes	No	Specify:
BRAKES – AIR SYSTEM:			
BRAKING SYSTEM TO COMPLY TO ALL CMVSS REGULATIONS IN FORCE AT TIME OF MANUFACTURE	Yes	No	Specify:
UNIT TO BE EQUIPPED WITH 4 WHEEL DISC BRAKES	Yes	No	Specify:
ABS BRAKE SYSTEM WITH TRACTION CONTROL	Yes	No	Specify:
FRONT AND REAR DOOR INTERLOCK	Yes	No	Specify:
AIR SYSTEM TO BE EQUIPPED WITH HALDEX BRAND AIR DRYER	Yes	No	Specify:
ALL AIR TANKS TO HAVE ¼ IN NPT BALL TYPE DRAIN VALVE	Yes	No	Specify:
SHOP AIR SUPPLY TO BE SUPPLIED AT FRONT AND REAR OF COACH WITH BALL TYPE SHUT OFF VALVES	Yes	No	Specify:
BRAKE PEDAL TO BE BENDIX E-10 DUAL BRAKE VALUE SYSTEM	Yes	No	Specify:
MAXI BRAKE APPLICATOR CONFIGURATION TO BE PUSH TO APPLY OPERATION	Yes	No	Specify:

COOLING SYSTEM:			
COOLANT LEVEL SIGHT GAUGE TO BE PROVIDED IN SUITABLE LOCATION	Yes	No	Specify:
ALL HOSES TO BE HEAVY DUTY SILICONE 4 - PLY ENGINE 2 - PLY HEATER	Yes	No	Specify:
ALL COOLING SYSTEM CLAMPS TO BE "BREEZE" TYPE AND CONSTANT TORQUE	Yes	No	Specify:
BALL VALVES SHALL BE INSTALLED TO EFFECTIVELY ISOLATE THE CIRCULATING PUMP AND THE HEATING SYSTEM	Yes	No	Specify:
GAUGES AND WARNING LIGHTS:			
STANDARD INSTRUMENTATION INCLUDING: SPEEDOMETER AND DUAL-NEEDLE AIR PRESSURE GAUGE	Yes	No	Specify:
ENGINE OIL PRESSURE, ENGINE TEMPERATURE AND CHARGING GAUGES TO BE MOUNTED IN THE ENGINE COMPARTMENT	Yes	No	Specify:
VISUAL AND AUDIBLE LOW COOLANT LEVEL WARNING SIGNAL WITH AN AUTOMATIC SHUT DOWN	Yes	No	Specify:
ENGINE OVERHEAT TO BE WARNING SIGNAL WITH A AUTOMATIC SHUT DOWN	Yes	No	Specify:
DESTINATION SIGN:			
LUMINATOR LED FRONT, CURBSIDE, PROGRAMMABLE WITH FLASH CARD	Yes	No	Specify:
CONTROLLER MUST BE LOCATED AND TILTED DOWNWARD SO THE DRIVER CAN EASILY IDENTIFY AND SELECT THE SIGN FROM THE DRIVERS COMPARTMENT	Yes	No	Specify:

DOORS:			
VAPOR DOORS MUST BE OPERATED UNDER THE DIRECT CONTROL OF THE DRIVER WITH A FIVE POSITION CONTROL VALUE LOCATED TO THE DRIVERS LEFT WHEN SEATED AND BE OPERATIONAL FROM OUTSIDE OF THE BUS AT THE DRIVERS WINDOW AREA	Yes	No	Specify:
FRONT DOOR:			
FRONT ENTRANCE DOOR TO BE EQUIPPED WITH A FLIP UP STYLE WHEEL CHAIR RAMP WITH AUDIBLE AND VISUAL ALARM WHEN IN OPERATION	Yes	No	Specify:
FRONT DOOR TO HAVE PASSENGER ASSIST YELLOW GRAB HANDLES WITH A MINIMUM WIDTH BETWEEN THEM OF1111 mm OR GREATER	Yes	No	Specify:
A CONTROL VALVE IS TO BE PROVIDED TO ALLOW MANUAL OVERRIDE	Yes	No	Specify:
REAR DOOR:			
REAR DOOR IS TO BE DRIVER AUTHORIZED WITH MANUAL OVERRIDE	Yes	No	Specify:
MODESTY PANELS TO BE PROVIDED ON BOTH SIDES OF THE AISLE BEHIND THE REAR EXIT DOOR	Yes	No	Specify:
DOORS TO HAVE SAFETY SENSITIVE EDGES	Yes	No	Specify:
REAR DOOR AREA TO HAVE YELLOW PASSENGER ASSIST HANDLES	Yes	No	Specify:
BODY GENERAL:			
STRUCTURE TO BE PREDOMINATELY WELDED CONSTRUCTED OF CORROSION RESISTANT STAINLESS STEEL	Yes	No	Specify:

ALL MATERIALS EXCEPT THE PLYWOOD FLOORING TO BE FIRE RETARDANT. PLWOOD FLOORING TO MARINE GRADE OR EQUIVALENT.	Yes	No	Specify:
BUS TO BE FULLY INSULATED INCLUDING SIDEWALLS, CEILING AND DRIVERS AREA	Yes	No	Specify:
A TRANSPEC COMBINATION ESCAPE /VENTILATION TYPE ROOF HATCH AT REAR SECTION WITH MANUAL OVERRIDE	Yes	No	Specify:
A TRANSPEC FRONT ROOF ESCAPE HATCH TO BE ELECTRIC WITH MANUAL OVERRIDE	Yes	No	Specify:
BODY INTERIOR:			
DRIVERS SEAT TO BE USSC 9100 ALX WITH LONG TRACK	Yes	No	Specify:
DRIVERS SEAT TO BE COVERED IN BLACK CLOTH	Yes	No	Specify:
DRIVERS SEAT TO FEATURE A MANUAL, ADJUSTABLE HEAD REST, MANUAL LUMBAR SUPPORT AND ARM RESTS	Yes	No	Specify:
A DRIVERS BARRIER TO BE FULL HEIGHT AND CONFORM CLOSELY TO THE CONTOUR OF THE SIDE WALL	Yes	No	Specify:
DRIVERS COAT HOOK AND TIE BACK TO BE PROVIDED	Yes	No	Specify:
DRIVERS SIDE AND WINDSHIELD SUN BLIND TO BE PROVIDED	Yes	No	Specify:
TWO DASH MOUNTED CIRCULATING FANS	Yes	No	Specify:
ALL VERTICAL STANCHIONS TO BE POWDER COATED YELLOW	Yes	No	Specify:

VERTICAL STANCHIONS IN LOWER SECTION TO EQUIPPED WITH PASSENGER SIGNAL PUSH BUTTONS	Yes	No	Specify:
A "STOP REQUEST" INDICATOR WITH LAMP ON DRIVERS PANEL SUPPLIED	Yes	No	Specify:
FLOOR TO BE COVERED WITH ALTRO TRANSFLOR COLOUR TFM 903 STORM WITH WELDED SEAMS AND COVING TO SEAT RAIL WHERE APPLICABLE OR APPROVED EQUIVALENT	Yes	No	Specify:
SAFETY VINYL WITH YELLOW NOSING ON WHEEL CHAIR RAMP AND FRONT AND REAR STEP	Yes	No	Specify:
FRONT RAMP AND REAR STEP AREA TO BE NON SLIP FLOORING	Yes	No	Specify:
PASSENGER SIGNAL CHIME TO BE LOCATED IN THE DRIVERS COMPARTMENT AREA AND BE ACTIVATED BY A COMBINATION YELLOW PULL CORD AND STANTION PUSH BUTTONS	Yes	No	Specify:
PASSENGER SEATING TO BE CANTILEVER TYPE MOUNTING	Yes	No	Specify:
PASSENGER SEAT STYLE TO BE AMERICAN SEATING (OTACO) VISION VR50 WITH STAINLESS STEEL GRIP RAILS	Yes	No	Specify:
PASSENGER SEAT FABRIC, YV/P 23640 VR50 INOVATOR INCERTS	Yes	No	Specify:
PASSENGER LAYOUT TO ALLOW MAXIMUM POSSIBLE SEATED PASSENGERS WHILE INCORPORATING TWO REAR WARD FACING PASSIVE WHEEL CHAIR POSITIONS CURB SIDE BEHIND FRONT WHEEL WELL	Yes	No	Specify:

FLIP UP STYLE SEATING TO BE AVAILABLE FOR CONVENTIONAL USE AT THE PASSIVE WHEEL CHAIR AREA WHEN NOT REQUIRED BY WHEEL CHAIR PASSENGERS	Yes	No	Specify:
PASSIVE WHEEL CHAIR SYSTEM TO UTILIZE A PADDED BARRIER SYSTEM AND NOT REQUIRE ANY DRIVER INTERVENTION OR WHEELCHAIR TIE DOWNS	Yes	No	Specify:
EACH WHEELCHAIR POSITION MUST CONTAIN A Q-STRAINT LAP RESTRAINT, OR EQUIVALENT, SYSTEM WITH AUTOMATIC RETRACTORS AND MUST STOW OUT OF THE WAY WHEN NOT IN USE	Yes	No	Specify:
WHEEL CHAIR AREA TO BE SUPPLIED WITH SUITABLE PASSENGER ACTIVATED SIGNAL DEVICE	Yes	No	Specify:
BODY EXTERIOR:			
FRONT AND REAR ENERGY ABSORBENT "HELP" TYPE BUMPER	Yes	No	Specify:
BOTH EXTERIOR MIRRORS TO BE B&R CORROSION RESISTANT, HEATED AND REMOTE CONTROL WITH FLAT AND CONVEX GLASS	Yes	No	Specify:
EXTERIOR OF BODY TO HAVE A FULL LENGTH RUB RAIL BOTH SIDES	Yes	No	Specify:
WINDSHIELD WIPERS AND WASHERS TO BE ELECTRIC. WIPERS TO HAVE AN INTERMITTENT FEATURE.	Yes	No	Specify:
BODY TO BE BASIC WHITE FINISHED IN URETHANE OR GEL COAT	Yes	No	Specify:

WINDOW AND GLAZING:			
PASSENGER WINDOW SHALL CONSIST OF AN UPPER AND LOWER SECTION. THE LOWER SECTION SHALL BE FIXED. THE UPPER SHALL BE A LOCKABLE TIP-IN TYPE AND NOT MORE THAT 30% OF THE WINDOW AREA	Yes	No	Specify:
ALL WINDOW GLAZING SHALL BE SUFFICIENTLY TINTED TO REDUCE GLARE FROM BRIGHT SUN OR REFLECTIONS AS WELL AS LOWERING TRANSMITTANCE OF RADIANT HEAT L.T.= 44%	Yes	No	Specify:
TWO SIDE WINDOWS PER SIDE SHALL INCORPORATE PUSH-OUT EMERGENCY FEATURES AND A POSITIVE LOCK ARRANGEMENT TO MEET FMVSS-217 EMERGENCY ESCAPE REQUIREMENTS	Yes	No	Specify:
FRONT WINDSHIELD SHALL INCORPORATE AN UPPER TINT BAND TO REDUCE DRIVERS GLARE	Yes	No	Specify:
HEATING AND COOLING SYSTEM:			
THERMO KING ROOF MOUNTED A/C/ SYSTEM WITH COOLING CAPACITY SUITABLE TO THE SIZE OF THE PASSENGER COMPARTMENT (ATHENAI BRUSHLESS)	Yes	No	Specify:
A/C REFRIGERANT TO BE R134 TYPE	Yes	No	Specify:
FLOOR LEVEL RADIANT HEATERS	Yes	No	Specify:

INSIDE TEMPERATURE OF VEHICLE TO BE CONTROLLED BY ADJUSTABLE THERMOSTAT LOCATED OUTSIDE OF THE DRIVERS AREA	Yes	No	Specify:
A WABASTO AUXILIARY HEATER DBW 20/20 SHALL BE SUPPLIED SUITABLE TO THE PASSENGER COMPARTMENT SIZE OF THE VEHICLE	Yes	No	Specify:
THE WABASTO HEATER TO HAVE INDEPENDENT SHUT-OFF CONTROL LOCATED IN THE ENGINE COMPARTMENT	Yes	No	Specify:
REAR DOOR HEATER	Yes	No	Specify:
DRIVERS FOOT AIR VENT	Yes	No	Specify:
FUEL SYSTEM:			
FUEL SYSTEM TO HAVE A MINIMUM 100 IMPERIAL GALLON CAPACITY	Yes	No	Specify:
FUEL FILL TO BE ON RIGHT SIDE OF BUS			
ELECTRICAL SYSTEM:			
A MULTI-PLEX ELECTRICAL SYSTEM OPERATIONAL WITHOUT THE NEED FOR ANY SOFTWARE LICENSE	Yes	No	Specify:
IF LICENCE AND SOFTWARE UPDATES ARE REQUIRED THEN THE COST OF SUCH MUST BE INCLUDED AND INDICATED IN THE BUS QUOTATION FOR A PERIOD OF 18 YEARS	Yes	No	Specify:
FORWARD INTERIOR LAMPS TO BE PROGRAMMABLE TO OPERATE WHEN FRONT DOORS ARE OPENED	Yes	No	Specify:

OVERHEAD ENTRANCE/EXIT LIGHTS TO BE MOUNTED OVER THE FRONT AND REAR DOORS TO ILLUMINATE WHEN DOORS ARE ENERGIZED	Yes	No	Specify:
FARE BOX FEED TO BE SUPPLIED AND SEPARATE FROM KEY	Yes	No	Specify:
FARE BOX LIGHT TO BE MOUNTED OVER FARE BOX AREA	Yes	No	Specify:
A DRIVERS MAP LIGHT TO BE LOCATED ABOVE DRIVERS POSITION	Yes	No	Specify:
ALL EXTERIOR LAMPS TO BE LED TYPE EXCEPT FOR HEAD LAMPS	Yes	No	Specify:
TWO TURN SIGNAL LAMPS SHALL BE SIDE BODY MOUNTED EYE LEVEL OF THE AVERAGE CAR	Yes	No	Specify:
A PUBLIC ADDRESS SYSTEM WITH A MINIMUM OF SIX SPEAKERS	Yes	No	Specify:
MIC JACKS LOCATED TO THE LEFT OF THE DRIVER'S SEAT AND ALSO BETWEEN THE FRONT DOOR AND WHEEL AREA FOR REMOTE USE	Yes	No	Specify:
SAFETY FEATURES:			
VEHICLES TO BE EQUIPPED WITH BRAKE AND ACCELERATOR INTERLOCKS (WITH EMERGENCY OVERRIDE) WHICH WILL ENGAGE THE REAR BRAKES AND RESTRICT ACCELERATOR OPERATION UNDER THE FOLLOWING CONDITIONS:			
WHEEL CHAIR RAMP OR KNEELING IS DEPLOYED	Yes	No	Specify:

AUTHORIZED REAR EXIT DOOR OPENING	Yes	No	Specify:
KNEELING CONTROL MUST BE DISABLED WHEN THE BUS IS IN MOTION	Yes	No	Specify:
EMERGENCY OVERRIDE IS TO BE EASILY ACCESSIBLE BUT NOT TO BE WITH IN IMMEDIATE REACH OF A SEATED DRIVER	Yes	No	Specify:
STANDARD SAFETY FEATURES COMMON TO FRONT DOOR WHEEL CHAIR ENTRANCE	Yes	No	Specify:
AN AUXILIARY START SWITCH MUST BE PROVIDED TO START THE ENGINE WITH THE TRANSMISSION IN NEUTRAL FROM THE REAR ENGINE COMPARTMENT	Yes	No	Specify:
MANUALS:			
THE FOLLOWING MANUALS SPECIFIC TO OUR UNIT ARE TO BE SUPPLIED EITHER IN PAPER OR CD FORMAT.			
1 - ENGINE PARTS	Yes	No	Specify:
1 – TRANSMISSION PARTS	Yes	No	Specify:
1 – BODY MANUAL	Yes	No	Specify:
1 – ENGINE SERVICE MANUAL	Yes	No	Specify:
1 – TRANSMISSION SERVICE MANUAL	Yes	No	Specify:
1 – VEHICLE SERVICE MANUAL	Yes	No	Specify:
1 – ENGINE TROUBLE SHOOTING MANUAL	Yes	No	Specify:

1 – ELECTRICAL WIRING SCHEMATIC	Yes	No	Specify:
1 – PNEUMATIC SCHEMATIC	Yes	No	Specify:
1 – FINAL VEHICLE BUILD RECORD	Yes	No	Specify:
3 – OPERATOR MANUAL	Yes	No	Specify:
5 – ENTRY KEYS, IF REQUIRED, TO OPEN ANY MAINTENANCE PANEL OR DOORS NEEDED FOR SERVICING EQUIPMENT	Yes	No	Specify:
ATTACH A LIST OF ANY SPECIALIZED TOOLS REQUIRED IN THE MAINTENANCE OR DIAGNOSTIC PROCEDURE OF THE MANUFACTURERS COMPONENTS WITH THE COSTS AS AN OPTION TO PURCHASE	Yes, a list is attached as requested		No, there is no list attached as there are none required
WARRANTY:			
VEHICLE BASE WARRANTY TO BE FOR A PERIOD OF NOT LESS THAN 5 YEARS WITH UNLIMITED KILOMETERS	Yes	No	Specify:
CUMMINS ENGINE TO HAVE AN EXTENDED THREE (3) YEAR WARRANTY OR 300,000 MILES WHICHEVER OCCURS FIRST IN ADDITION TO THE STANDARD TWO (2) YEAR WARRANTY FROM THE DATE IN SERVICE	Yes	No	Specify:
CUMMINS SUPPLIED STARTER, ALTERNATOR AND AIR COMPRESSOR TO HAVE A TWO (2) YEAR UNLIMITED MILE WARRANTY	Yes	No	Specify:

TRANSMISSION TO HAVE AN EXTENDED WARRANTY TO BE FIVE (5) YEARS IN TOTAL	Yes	No	Specify:
THE STRUCTURAL COMPONENTS SHALL BE RUST PROOFED AND WARRANTED FOR TEN (10) YEARS AND SEVEN (7) YEARS ON THE BODY	Yes	No	Specify:
STATE VEHICLE OVERALL WARRANTY (I.E. BASIC BODY STRUCTURE, STRUCTURAL INTEGRITY AND CORROSION, WHOLE BUS) AND ANY EXTENDED WARRANTIES FOR COMPONENTS (I.E. ENGINE EMISSIONS EQUIPMENT, TRANSMISSION, AIR CONDITIONING). PROVIDE FULL DETAILS AND SUPPORTING DOCUMENTATION/BROCHURES	Yes	No	Specify:
TRAINING:			
THE SUCCESSFUL VENDOR SHALL PROVIDE OR ARRANGE TO PROVIDE AT THEIR EXPENSE INSTRUCTIONAL CLASSES IN STRATFORD TRANSIT GARAGE	Yes	No	Specify:
ALL TRAINING SESSIONS ARE TO BE CONDUCTED BETWEEN THE HOURS OF 7:00AM AND 5:00PM, MONDAY TO FRIDAY	Yes	No	Specify:

ADDITIONAL REQUIREMENTS

VEHICLE INSPECTIONS DURING CONSTRUCTION
The Manufacturer or Agent shall provide, at their expense, meetings or inspections upon award of the contract as follows:

1. A pre-production meeting shall be held in the City of Stratford.
2. Up to two in-plant inspections for up to two persons representing the City, at suitable times, during the construction process.

SPARE PARTS SUPPLY
To ensure the availability of parts for future maintenance and major repair of the buses, the Manufacturer or Agent shall ensure and undertake that spare parts for the equipment shall be available for a period of ten (10) years following the date of issuance of the Certificate of Final Acceptance when delivered.

The Manufacturer or Agent will maintain a dedicated parts supply distribution centre with an adequate stock of spare parts that may be required for replacement in the buses. The Manufacturer or Agent shall provide a statement regarding the location of and shipping distance from the Manufacturer or Agent's parts supply distribution centre closest to the City's bus maintenance facility.

VEHICLE TESTING AND CERTIFICATION
Under this Tender, manufacturers must indicate the status and results of the following industry-recognized testing procedures:

1. Life cycle and durability testing at the Altoona bus Research and Testing Center in Altoona, Pennsylvania, with the completion of a minimum of a 12 year level test; and
2. Shaker testing using a four post testing system or its equivalent.

If bus testing has been completed under these programs, the manufacturer should supply a copy of the relevant reports to The City as part of its Tender.

ENVIRONMENTAL CONDITIONS AND PERFORMANCE
The buses will be expected to perform as designed throughout its stated design life under the various operating conditions listed below. These conditions will cover the general parameters under which the vehicle will be expected to operate and represents averages and/or approximations of the service profile.

The environmental conditions are those that normally exist in the City of Stratford area including:

1. Maximum temperature = +35ºC (+95ºF),
2. Minimum temperature = -30ºC (-22ºF),
3. Maximum wind speed = 65 km/h (40 mph),
4. Relative humidity = 20% to 100% non-condensing,
5. Maximum snow fall = 5.0 cm (2.0 in) per hour, 30.0 cm (11.8 in) per day,
6. Maximum rain fall = 6.0 cm (2.4 in) per hour, 10 cm (3.9 in) per day, and
7. Maximum freezing rain fall = 1.5 cm (0.6 in) per hour, 5.0 cm (2.0 in) per day.

The performance conditions are those required by the City in regular urban transit service and reflect its normal operating conditions including:

1. Maximum governed road speed = 100 km/h (62 mph),
2. Typical operating road speed = 50 km/h (32 mph),
3. Average annual operating mileage = 100,000 km (62,000 mi) per bus, and
4. Passenger compartment temperature = 21ºC (70ºF), ±1ºC after no more than ten minutes of engine operation time with no passengers.

TRAINING

To familiarize the maintenance staff with the electronics, hydraulics and serviceable components, the manufacturer will provide onsite training, to be set up with the maintenance supervisor within two (2) weeks of delivery of the buses.

MANUFACTURER'S WARRANTIES

General Warranty Requirements

The Manufacturer or Agent acknowledges that the Manufacturer or Agent is aware of the City's intended use and expressly warrants that the buses, based on the City's stated use, will be fit and sufficient for the particular purposes intended by the City. The Warranty period shall commence on the issue date of the Certificate of Final Acceptance following delivery of the vehicle to the City of Stratford.

These Warranties are the only warranties applicable to the buses, and are expressly in lieu of all other warranties and conditions, expressed or implied, including any implied warranty or condition of merchantability or fitness for a particular purpose, and of all other obligations or liabilities on the part of the Manufacturer or Agent. In no event shall the Manufacturer or Agent be liable for any special, indirect, incidental or consequential damages or losses, however caused.

Notwithstanding anything to the contrary contained in the Contract, the aggregate liability of the Manufacturer or Agent for any claim of any kind for any loss or damage arising out of, connected with, or resulting from the design, development, manufacture, inspection, testing, sale, delivery, repair, operation or use of any bus covered hereby shall in no case, except as provided, exceed the purchase price per bus, plus adjustments, if any, for the bus which gives rise to the claim.

Corrosion perforation damage is warranted provided that The City maintains the undercoat and sealing systems according to the Manufacturer or Agent's procedures. Accident repairs must be done in a manner that is compatible with the materials and system of protection used by the Manufacturer or Agent to prevent corrosion. This warranty does not cover corrosion damage due to accident damage, abuse as a result of failure to repair areas where the protective coating has been removed due to rock chips, scratches, peeling, etc., or if the bus is not cleaned thoroughly on a regular basis using generally accepted washing procedures.

These warranties shall not apply to, and the Manufacturer or Agent shall have no responsibility for:

- any bus or spare part which shall have been repaired or altered, unless repaired or altered by the Manufacturer or Agent or its authorized service representative, or by the City in its ordinary course of business operations if such repair or alteration adversely affects the performance of the bus or spare part,
- if the bus or spare part has been subject to misuse, overloading, negligence or accident,
- consequential damages, towing, service calls or abuse,
- normal wear and tear, and
- lack of performance of necessary maintenance in accordance with practices normal to the industry

APPENDIX A
CANADIAN CONTENT DECLARATION

The Corporation of the City of Stratford requires all manufacturers to indicate the level of Canadian content in their submissions, determined in accordance with Schedule A of this Tender. In this regard, manufacturers are advised that the City of Stratford requires a declaration from all manufacturers setting out and certifying the level of Canadian content. As well, the City of Stratford requires the manufacturers consent to the disclosure and verification of the information certified in the declaration and, if the manufacturer is awarded the contract, to the audit of these levels during the contract term by or on behalf of the City of Stratford.

This declaration and consent must be submitted in order to be considered for evaluation.

Declaration – Canadian Content Level

On behalf of _____, I/We certify that the Canadian content of the transit vehicle, as set out and determined in accordance with Schedule A of this Tender, is accurate to the best of my/our knowledge.

Dated at this day of 2014.

_____
(An authorized signing officer with the authority to bind the manufacturer)

_____
Print Name

_____
Title

_____ _____
Phone Number Fax Number

APPENDIX A (cont'd)

The manufacturer acknowledges The Corporation of the City of Stratford relies upon this declaration to evaluate submissions and to enter into any contract resulting from this submission. This declaration may be verified or audited in such manner as The City of Stratford, the Ministry of Transportation or the Auditor General, or any of their designates, may reasonably require. Should such verification or audit disclose a material inaccuracy of the information certified in this declaration, the City of Stratford shall have the right to disqualify the manufacturer or terminate any contract awarded to the manufacturer pursuant to this procurement process.

I/We consent to The Corporation of the City of Stratford releasing the information certified in this declaration to the Ministry of Transportation, as well as any other information necessary for the purpose of verifying the continuing accuracy of the level of Canadian content certified in this declaration.

I/We also consent to The Corporation of the City of Stratford, the Ministry of Transportation, and the Auditor General, or any of their designates verifying and auditing the level of Canadian content of the transit vehicles determined in accordance with Schedule A to this Tender, during the term of any contract awarded by The Corporation of the City of Stratford pursuant to this tender to _____ and for seven (7) years after such term.

Dated at this day of 2014.

_____
(An authorized signing officer with the authority to bind the manufacturer)

_____
Print Name

_____
Title

_____ _____
Phone Number Fax Number

APPENDIX B

CANADIAN CONTENT

Name of Manufacturer: _____

The manufacturer must set out below the level of Canadian content for all costs included in the transit vehicle:

Item	Category of Item	Percentage of Total Vehicle Cost (A)	Percentage of Canadian Content for Item (B)	Total Percentage Canadian Content (A*B%)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total Percentage of Canadian Content of Vehicle:				

NOTE: Manufacturers will be required to submit this form, along with the declaration form, during the initial submission and the successful manufacturer must submit this form upon final delivery of the transit vehicle(s).

REFERENCES

Specify 5 end user references in Ontario, (3 municipal). Contact name and work number included.

Company Name	
Contact Name	
Phone Number	
Contract Value	

Company Name	
Contact Name	
Phone Number	
Contract Value	

Company Name	
Contact Name	
Phone Number	
Contract Value	

Company Name	
Contact Name	
Phone Number	
Contract Value	

Company Name	
Contact Name	
Phone Number	
Contract Value	

Pursuant to Section 29(1a) of the *Municipal Freedom of Information Act*, I authorize the City of Stratford to contact the person or company listed for the purpose of obtaining reference information.

Signature: _____
(Authorized signing officer)

Date: _____

CERTIFICATE OF INSURANCE

THE CORPORATION OF THE CITY OF STRATFORD

This is to certify that the Insured, named below, is insured as described below

*****This form must be completed and signed by your insurer or insurance broker*****

CITY FILE NUMBER
T14 - 08

Note: 1. Proof of liability insurance will be accepted on this form only **(with no amendments)**

NAME OF INSURED		TELEPHONE NUMBER	AREA CODE
ADDRESS OF INSURED	STREET NAME	CITY	POSTAL CODE

TYPE OF INSURANCE	INSURER'S NAME	POLICY NUMBER	EFFECTIVE DATE YR.	MO.	DAY	EXPIRY DATE YR.	MO.	DAY	LIMITS OF LIABILITY Bodily Injury & Property Damage- Inclusive
Commercial General Liability									Per Occurrence $ Aggregate $
☐ Umbrella ☐ Excess									$

Commercial General Liability Occurrence Basis **CLAIMS MADE POLICIES ARE NOT ACCEPTABLE**

Including Personal Injury, Property Damage, Broad Form Property Damage, Contractual Liability, Non-Owned Automobile liability, Owner's and Contractor's Protective Coverage, Products - Completed Operations, Contingent Employers Liability, Cross Liability Clause and Severability of Interest Clause. The policy also includes:

Tenant's Legal Liability ☐ No or ☐ Yes (Limit) $ _____ Liquor Liability ☐ No or ☐ Yes (Limit) $ _____

XCU Endorsement (Excavation and Underground Work Contracts) ☐ No or ☐ Yes (Limit) $ _____ Deductible $_____

Professional Liability or Errors & Omissions Insurance									$

Environmental Liability or Contractors Pollution Liability									$

Environmental Liability Policy includes coverage for off-site operations ☐ Yes or ☐ No

Motor Vehicle Liability									$

Motor Vehicle Liability - Must cover all vehicles owned or operated by the insured

THE CORPORATION OF THE CITY OF STRATFORD has been added as an additional insured but only with respects to their interest in the operation of the Named Insured.

This is to certify that the Policies of Insurance as described above have been issued by the undersigned, an Insurer licensed in the Province of Ontario, Canada, to the insured named above are in force at this time.

If cancelled or changed in any manner that would affect The Corporation of the City of Stratford as outlined in coverage specified herein for any reason, so as to affect this certificate, thirty (30) days prior written notice by registered mail or facsimile transmission will be given by the insurer(s) to:

The Corporation of the City of Stratford
Attention: Purchasing Department
P. O. Box 818
1 Wellington Street
Stratford Ontario, N5A 6W1
Fax: 519-271-4357

This Certificate is executed and issued to the aforesaid, The Corporation City of Stratford, the day and date herein written below.

Date	YR	MO	DAY	NAME OF INSURANCE COMPANY OR BROKER (COMPLETING FORM)

ADDRESS OF INSURER OR INSURANCE BROKER	TELEPHONE NO.	FAX NO	AUTHORIZED REPRESENTATIVE OR OFFICIAL BY:

*****THIS FORM MUST BE COMPLETED, SIGNED & STAMPED BY YOUR INSURER OR INSURANCE BROKER***** Revision 2011

BIDDER DECLARATION

To: The Corporation of the City of Stratford

I/We _____
(name)

_____
(title/position)

of _____
(name of firm)

1. DECLARE that no person, firm or corporation other than the one whose signature or the signature of whose proper officers I attached below, has any interest in this bid or in the Contract proposed to be undertaken.

2. FURTHER DECLARE that this bid is made without any connection, knowledge, comparison of figures or arrangement with any other company, firm or person making a bid for the same requirement (unless performed under a "joint" agreement and so declared in the bid), and in all respects is fair and without collusion or fraud.

3. FURTHER DECLARE that no City of Stratford employee, or Member of Council is, or will become interested directly or indirectly as a contracting party unless disclosed as follows:

   _____

4. FURTHER DECLARE that all statements, schedules and other information provided in this bid are true, complete and accurate in all respects to the best knowledge and belief of the Proponent.

5. FURTHER DECLARE that I have carefully examined the bid, response requirements, general conditions, requirements and hereby acknowledge the same to be part and parcel of any contract to be let for this project therein described or defined and do all the work and to provide the services of the project mentioned for the price(s) stated.

6. FURTHER DECLARE that the agent listed below is hereby authorized by the Proponent to submit this bid and is empowered and authorized to negotiate all matters with the City representatives on behalf of the Proponent.

7. AGREE that this bid is to continue open for acceptance until the formal Contract is executed or a Purchase Order is issued to the successful Proponent or for ninety (90) days following the bid closing date, whichever occurs first and that the city may, at any time within that period, without notice, accept this bid whether any other bid has been previously accepted or not.

8. Agrees to have checked the City of Stratford website and have allowed for Addenda numbered as follows: _____ through to _____.

_____
Signature of Authorized Officer

_____
Name of Authorized Officer (print)

THIS FORM MUST BE INCLUDED IN YOUR SUBMISSION COMPLETED IN INK, IN FULL. FAILURE TO DO SO SHALL RESULT IN THE SUBMISSION BEING REJECTED.

TENDER FORM

T14 - 08
Tender Closing: 2:00:00 p.m., Wednesday, August 27, 2014
Tender Opening: 2:15:00 p.m., Wednesday, August 27, 2014

His Worship Mayor Dan Mathieson and
Members of City Council
City of Stratford, Ontario

Ladies and Gentlemen:

I/We the undersigned, do hereby submit our Bid to Supply and Deliver Two Transit Buses, in accordance with the attached Instructions to Bidders, and Specifications and as follows:

New Bus

PRICE of New Vehicle	UNIT PRICE		TOTAL AMOUNT
Base Price	$	X 2	$
Harmonized Sales Tax, 13 %			
Total Bid Price of New Buses			$

Please state the following;

1. Name of Vehicle Manufacturer _____

2. Model
   Model _____ Year _____

   Country of Assembly _____

The number of working days to complete this contract _____ days.

Estimated construction start date: _____

T14 - 08 Cont'd
Tender Closing: 2:00:00 p.m., Wednesday, August 27, 2014
Tender Opening: 2:15:00 p.m., Wednesday, August 27, 2014

Vendor Name:
Address 1:
Address 2:
City, Province, Postal Code
Telephone:
Fax:
Website:
E-mail:
Primary Contact
Authorized Signature:
Date: